Peak

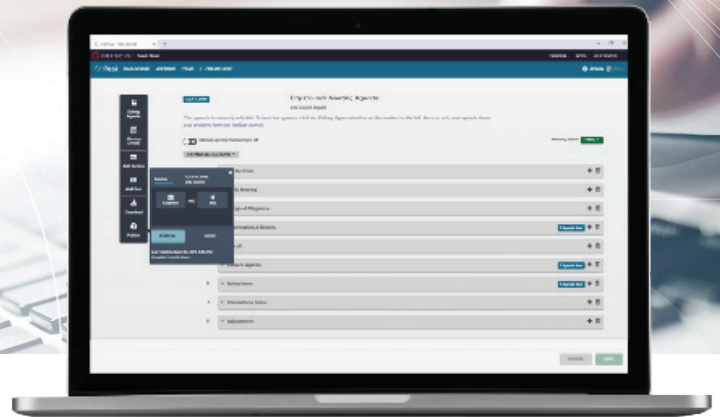## For easy agenda management – from prep to publish

DID YOU KNOW

50–75%

of staff time is wasted creating agendas and minutes manually?

The Peak Advantage

- Industry-leading customer support
- Sleek and intuitive design
- Unparalleled accessibility
- Innovative collaboration and communication tools
- Seamless integrations with Boards and Commissions, Video, Meeting Efficiency, VoteCast, govDelivery, and more.

Streamline Your Meeting Process with Peak

Intuitive and flexible cloud-based agenda management software for small to medium governments, Peak helps clerks recover valuable time and costs while gaining control of the agenda and meeting process. It's why clerks across the country put Peak at their fingertips.

What If You Could...

✔ **Get hours back in your day** to focus on important initiatives by streamlining the agenda and meeting process?

✔ **Reduce wasteful printing and paper costs** by digitizing agenda preparation and distribution?

✔ **Ensure regulatory compliance** with ADA-friendly meeting materials and adherence to sunshine laws?

✔ **Reduce time spent fielding public info requests** by making information easily accessible to citizens?

❝ It's so much easier and less time-consuming to create an agenda with Peak. The software has made the job easier — more fluid. The logistical improvements are fantastic."

– Shane Pepe, Borough Manager, Borough of Emmaus, Penn.

With Peak You Can...
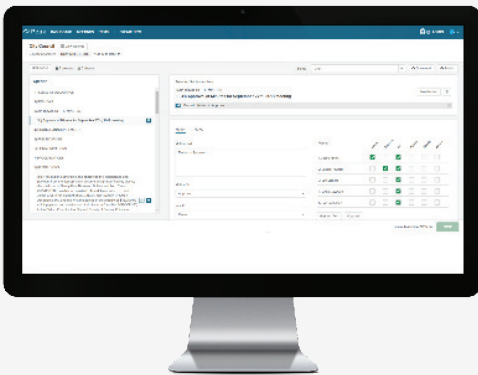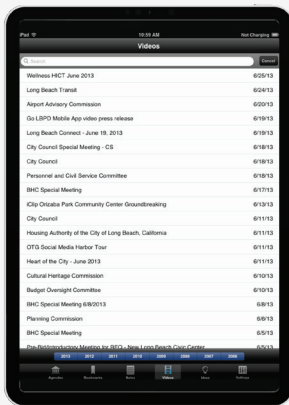
Simplify the agenda creation process

- Generate designed agendas and minutes documents in seconds with a built-in template system.
- Route items through a sequential or concurrent approval process.
- Notify assigned users when new items are ready for their review.
- Create unique item forms for each of your item types — resolutions, contracts, ordinances and more.
- Publish agendas and minutes to your website in one click.

Move from paper to digital with iLegislate

- Easily transition board members to digital agendas with the straightforward iLegislate app.
- Take notes, bookmark, and mark-up documents — each board member has their own version.
- Be well-prepared for meetings with research tools and access to recordings of past meeting.
- Save thousands of dollars off paper and printing costs each month.

Optimize accessibility and transparency

- Automate publishing to an online, searchable web portal.
- Generate and publish ADA-friendly agendas and minutes for public consumption.
- Enable social media sharing for increased awareness.
- Send subscriber notifications to improve engagement.

Busy Clerks Choose Peak

About Granicus: More than 5,500 government agencies use Granicus to modernize their online services, web presence, and communications strategies. We offer seamless digital solutions that help government actively reach, inform, and engage citizens on the first unified civic engagement platform for government.

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For more information, visit granicus.com/solution/govmeetings or email us at info@granicus.com.